

Houston Methodist Administrative Fellowship 2026-2027 Applicant Profile

Important:

- All fields below are required.
- Include the completed form as the cover sheet within your compiled PDF application.

Name: [First] _____ [MI] _____ [Last] _____

City: _____ State: _____ Phone number: _____

Email address: _____

Graduate School: _____ GPA: _____

Degree Type (Circle One): MHA MPH MBA Other: _____ Graduation Date: _____

Undergraduate School: _____ GPA: _____

Major(s): _____ Minor(s): _____

Previous/Current HM Employee (Circle One): YES NO If yes, position: _____

How did you hear about our program? (Webinar, ACHE, LinkedIn, etc.) _____

To be eligible for the Houston Methodist Administrative Fellowship, applicants must:

- **Prior to July 1, 2026**, have received *or completed the didactic requirements* for an MHA, MPH, or MBA

A complete application for the Houston Methodist Administrative Fellowship must be submitted in one single PDF file to OpsFellowshipApp@houstonmethodist.org by Monday, August 25th at 11:59PM CST and include:

- ☐ Cover letter
- ☐ Resume
- ☐ Undergraduate Transcripts
- ☐ Official Graduate Transcripts
- ☐ Personal Statement (1 page limit)
 - ☐ What makes you the best candidate?
 - ☐ Why Houston Methodist?

Additionally, 3 letters of recommendation (clearly labeled) must be signed and sent directly from references to OpsFellowshipApp@houstonmethodist.org.

- ☐ **1 Academic**
- ☐ **1 Professional**
- ☐ **1 Other (Academic, Professional, Personal)**